



LEXLEVEL
Compliance Amplified, Life Simplified



CONTRACT **Solutions**

About 80 - 90%

of document bulk comprises of contracts or agreements made with customers, vendors, partners, or employees at every stage of the business cycle.

"POOR CONTRACT MANAGEMENT CAN ADD UP TO MORE THAN 9% OF TOTAL REVENUE."

International Association of
Commercial and Contract
Management



Without a proper system or management process it can make tracking, storing, renewal and execution a mammoth and a challenging task.

WHAT DO WE OFFER

Given the high demand for increased churn of service contracts and the limitations posed by resources, companies have to deal with a lot of challenges due to lack of a better mechanism for contracts management.

Contract Lifecycle Management

1. Simplifying Contract Negotiation
2. Streamlining Contract Approvals,
3. Enable Contract Tracking & Administration Of Obligations & Dates
4. Renewal notices and updates
5. Central Repository
6. Easy Access And Navigation

Contract Abstraction

Contract Redaction

Contract Drafting Or Vetting

Contract Redlining

Lexlevel

brings together
all the components of the
manual process in one place



CONTRACT MANAGEMENT CHALLENGES



ARE YOU READY TO TAKE CONTROL AND SAFEGUARD YOURSELF AGAINST COMPLIANCE FAILURE, POOR REPORTING, MISSED DEADLINES & UNNECESSARY COSTS ?

HOW CAN LEXLEVEL HELP?



1. CONTRACT MANAGEMENT

Digitally manage agreements and contracts at every stage of document lifecycle.



Create, negotiate & execute contracts electronically



Review, redline, comment and share online



Search, track & manage terms, tasks & renewals



Streamline & automate workflows & approvals



Intuitive dashboards with key insights & analytics

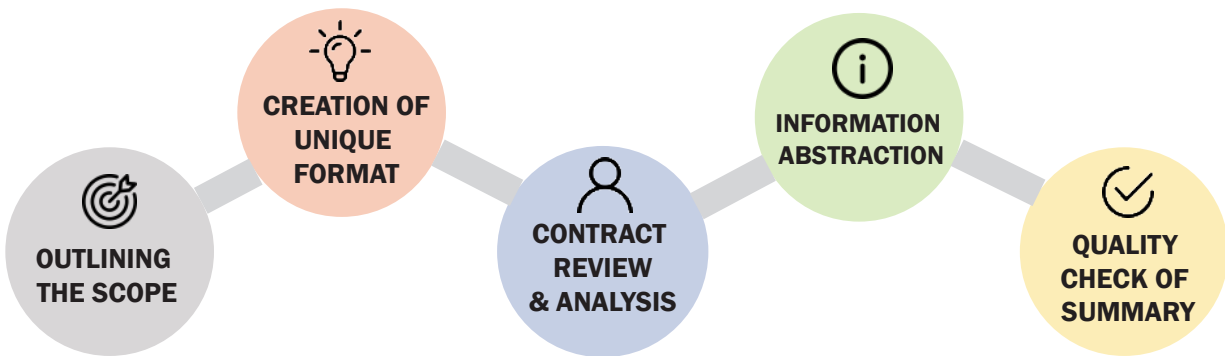


2. Contract Abstraction

Using our pioneer technology and expert lawyers we will centrally extract, consolidate & summarize the below, enabling you to meet your legal and commercial obligations on time

1. Contractual dates,
2. Rights and liabilities,
3. Payment terms and obligations
4. Highlight all important terms & conditions, etc.

How does it work?



3. Contract Redaction

It is the process of editing , blocking out or removing certain portions of a contract or legal document to protect sensitive or confidential information while still maintaining the document's essential terms and conditions. Redaction is typically performed to ensure that only authorized individuals have access to specific details within a contract, such as personal identifying information (PII), financial data, trade secrets, proprietary information, etc.



4. Contract Drafting, Vetting & Redlining

We begin by thoroughly understanding your objectives and tailoring every clause to align with your specific needs with clear & understandable language. While we have described several types of legal contract drafting services, we have plethora of ready to use templates ranging from a simple business agreement to a complex commercial contract that can be modified to provide clear, comprehensive and customized clauses as per the requirements.

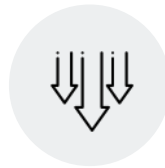


HOW WILL YOU BENEFIT?

The best Partnership is one which is effective & gives practical on-field benefits. Lexlevel can give the organization clear takeaways that impact the organization in many ways:



Enable self-service contracts that empower business



Reduction of manual efforts and contract cycle times



Visibility of contracts, terms, obligations, risks, and insights



Increase resource productivity, utilization, collaboration, and efficiency



Identify revenue & cost saving opportunities



Enhanced risk management capabilities



Accelerated decision-making, change management and issue resolution



Ensure standardized, uniform and legally compliant contracts

LEXLEVEL
Compliance Applied, Life Simplified



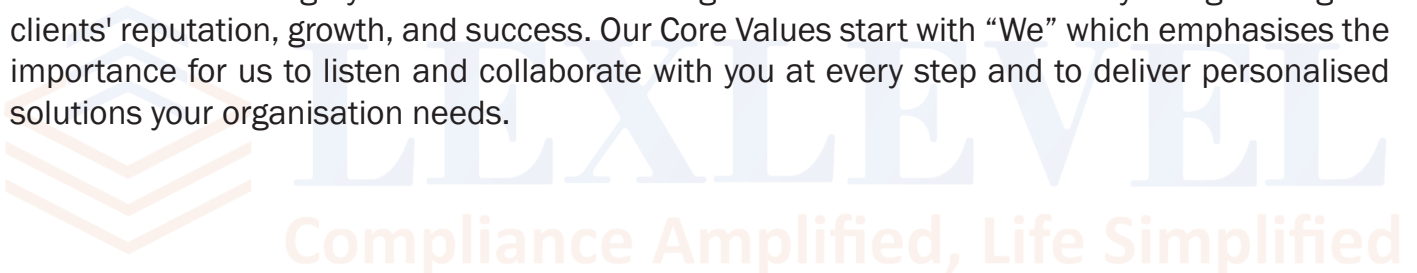
10. OTHER SERVICES OFFERED BY LEXLEVEL

Legal Drafting & Analytics	POSH	Corporate Compliance	Training & Education
<ol style="list-style-type: none">1 Legal proof reading2 Legal data entry3 Legal document drafting4 Legal research	<ol style="list-style-type: none">1. PoSH Compliance & Advisory2. Policy & Documentation3. Audit cycle & annual reporting4. ICC & External member set-up5. PoSh Trainings & sensitization	<ol style="list-style-type: none">1 Policy & Procedures development2 Internal Compliance program3 Internal Controls & Monitoring4 Standard operating procedure development (SOP)	<ol style="list-style-type: none">1 Code of Conduct2 Anti Bribery3 Anti Money Laundering4 Prevention of Harassment5 Diversity Equity & Inclusion6 Culture Development7 PoSh (Prevention of Sexual Harrassment)

About **COMPANY**

LexLevel aims to build a healthy workplace and a better tomorrow, not just for the organisation but also for their employees and clients by simplifying the compliance complexities. We bring together distinct capabilities and experts to serve as the trusted advisors when you are facing your greatest opportunities or challenges.

Our mission is to foster a culture of compliance with our unwavering dedication and by enabling businesses to navigate successfully through the legal, ethical and regulatory requirements with confidence and integrity. We aim to create a brighter future for businesses by safeguarding our clients' reputation, growth, and success. Our Core Values start with “We” which emphasises the importance for us to listen and collaborate with you at every step and to deliver personalised solutions your organisation needs.



About **FOUNDER**

LexLevel has been founded by Harshita Agarwal Sharma, a passionate advocate for ethics, eminent trainer and a strategic partner for various businesses, navigating them through complex landscapes of law and compliance. The journey began with a relentless pursuit of knowledge, earning a degree in B.A.LLB, soon becoming a certified Anti Money Laundering Specialist from the prestigious institute of ACAMS, the largest International organization for Anti-Financial Crime professionals. She is also an eminent speaker and a certified PoSH (Prevention of Sexual Harassment) trainer who has provided trainings to more than 600 employees, corporate leaders, vendors, Internal Complaints Committee (ICC) members across industries in domains relating to Anti-Bribery, Anti-Corruption, Employee code of conduct etc. Her commitment to excellence has driven her to continually stay ahead in this dynamic field and has helped domestic and International giants in successfully setting up their Compliance processes and internal control systems.



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